



Karnataka State Group-A Gazetted Officers' Association

Executive Committee Meeting Minutes

Meeting Number	Date and Time	Venue
10 TH Meeting	13-02-2023, Monday 6.30 PM	Registered Office

Members Present

(Handwritten signature)

1. Sri Dr. J.M. Jayadevaiah, Chairman
2. Sri Jayaramu T Vice President
3. Sri K Boraih Vice President
4. Sri M. Ravishankar, General Secretary
5. Dr. Ashok Reddy Joint Secretary
6. Sri Shivaramu Director
7. Sri Ashok PC Director
8. Sri K M Bhuvanesh Director
9. Dr Albert David C Director
10. Sri Gururaj S A Director

1.0 Welcome note by the General Secretary

Sri M Ravishankar, the General Secretary welcomed all the members and appraised agenda on which the meeting is being convened.

The President Sri Jayadevaiah, was requested to preside over the meeting.

2.0 Oath taking of all the new office bearers

The newly elected Office bearers' and the members who were present in the meeting took oath to serve the Association selflessly, honestly and to the welfare of all the members and the general public. They also swore to abide by the rules and regulations laid down in the bye-laws.

3.0 Convening a press meet

After discussions it was decided to issue a press note instead of conducting a press meet to avoid expenditure and time.

4.0 Resolution to authorise the signatories for the operation of the bank

It was resolved to authorize Sri M Ravishankar, Secretary and Sri Mahadevaiah, the treasurer to operate the Bank Account including to sign the cheques etc.

5.0 To get a website developed exclusively for the Association

To have good visibility and for the convenience of members it was decided to create a web site exclusively for the Association.

6.0 To appoint an Assistant to look after the Office work

It was resolved to appoint an assistant to look after the office work on part-time basis and the salary may be limited to Rs 5000.

7.0 To publish a newsletter

It was decided to publish a quarterly newsletter to keep all the members updated about the activities of the Association

8.0 Verification of Accounts-Payments to be made and Revenue generation

The extract from the 4th meeting proceedings was read out and is recorded hereunder.

"Sri Raghu J.C., one of the EC members and Treasurer has audited the accounts of the membership fee collected, Bank remittances, Bank balance etc. and found that there was an excess of Rs. 10,000/- which requires to be accounted. On verification it has been found that Rs. 10,000/- was paid by Sri M. Ravishankar, Gen. Secretary at the time of opening of the bank account. In this Rs. 6,000/- shall be the membership fee and the balance requires to be reimbursed to him. It has been resolved to pass a receipt for a Rs.6,000/- towards the membership fee of Sri M.Ravishankar and the balance Rs.4,000/- shall be reimbursed to Sri M. Ravishankar by issuing a cheque."

Further it was noted that since the opening of the Bank Account no amount has been withdrawn and many bills are pending for payment. It was decided to make all the pending payments and put up the details in the next meeting.

9.0 Membership drive regarding

All the members present in the meeting accepted that the membership drive has to be done immediately to expand the Association span and make it stronger. It was also noted that many people have expressed willingness to join the Association and they should be given an opportunity to be in the Association and serve the same. In this regard it was decided to visit the offices and meet the interested officials.

9.0 The Date and venue of the next meeting

It was decided to conduct the meeting atleast once in 3 months in Century club or NGO's Association or any such other place which will be convenient for the members. It was also decided to conduct the meeting on the last Wednesday of the month. In case of requirement to conduct the meeting at any other point of time it may be done virtually online.

The meeting was concluded after the vote of thanks by the Joint secretary Sri Ashok Reddy



[J.M. Jayadevaiah]
Presiding Director



[M.Ravishankar]
General Secretary