



ಕರ್ನಾಟಕ ರಾಜ್ಯ ಗ್ರೂಪ್-ಎ ಗೆಜೆಟೆಡ್ ಅಧಿಕಾರಿಗಳ ಸಂಘ
KARNATAKA STATE GROUP-A GAZETTED OFFICERS' ASSOCIATION

No. 391 (F.F.), 14th Cross, 11th Main, Wilson Garden, Bengaluru - 560 030

Regn. No: JNR-S-185-2015-16

Executive Committee Meeting Minutes

Meeting Number	Date and Time	Venue
4 th Meeting	21-5-2016 6.30 PM	Vikasa Soudha

Members Present

1. Sri D.S. Ashwath, Chairman
2. Sri K.C. Haridas, Vice President
3. Sri M. Ravishankar, General Secretary
4. Sri Jayadevaiah, Member and Legal Advisor, Member
5. Sri Ashok, Member
6. Sri Prabhushwamy, Member
7. Sri Kumar H G, Member

1.0 Welcome note by the General Secretary

Sri M Ravishankar, the General Secretary welcomed all the members and appraised the circumstances under which the meeting is being convened. He also emphasised the importance of having the meetings regularly on every third Wednesday of the month. He also explained the reasons for not conducting the meeting in the months of march-2016 and April-2016.

The President was requested to convene the business of the meeting as per the agenda.

2.0 Action Taken Report on the Decisions of the 3rd EC Meeting

The action taken on the decisions of the 3rd EC meeting held on 17-2-2016 were discussed and have been recorded hereunder.

*Topic No.	Gist of the Decisions taken in the previous meeting.	Action Taken/ Remarks	Decision Taken in this meeting
1	Logo Decided about the final design of the Logo	The logo has been finalised and letter heads and envelopes have been got printed.	No further decision is required.
2	Membership Drive The EC members were to initiate steps to enroll more members	The membership has been increased from about 26 to 56	Some more vigorous steps to increase the enrollment and reach the figure of 100.

3	One official letter to all heads of departments unrepresented in the EC.	Letter yet to be sent	The G.S to send the letter at the earliest
4	All EC members shall sponsor the members.	Sri Ashok and Sri Haridas have brought in good number of members. There is a good representation from Excise and Factories and Boilers while there is poor representation from Transport, labour, Commercial Taxes etc.	It was once again resolved to step up the operation to enroll more members and reach the target of 100 at the earliest.
5	Formats shall be emailed to all EC members and other HODs	The application form, the bye laws and the extract of objectives have been e mailed to the EC members.	The GS to send the request letter along with the formats to all HOD's and also to all existing members once again.
6	News letter monthly.	The design yet to be prepared	A sample design to be prepared and put up for opinion by circulation
7	Web Site	Action is yet to be initiated	Resolved to speed up the process
8	Appointment of a part time clerk	Presently the works are being taken care by the General Secretary and other members.	A person may be identified and appointed early.

3.0 Accounts

Sri Raghu J.R., one of the EC members and Treasurer has audited the accounts of the membership fee collected, Bank remittances, Bank balance etc. and found that there was an excess of Rs. 10,000/- which requires to be accounted. On verification it has been found that Rs. 10,000/- was paid by Sri M. Ravishankar, Gen. Secretary at the time of opening of the bank account. In this Rs. 6,000/- shall be the membership fee and the balance requires to be reimbursed to him. It has been resolved to pass a receipt for a Rs.6,000/- towards the membership fee of Sri M.Ravishankar and the balance Rs.4,000/- shall be reimbursed to Sri M. Ravishankar by issuing a cheque.

4. Membership drive

The committee noticed an increase in the number of members to 56 from about 30 members during the previous meeting. More efforts are required to get more number of members to be enrolled. It has been decided to visit the departments like PWD, Commercial Taxes, Labour, Transport etc., and efforts should be made to



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enroll atleast 10 members from each department. It is also decided to request all the existing members to sponsor atleast two more members.

5.0 Launch of the Association:-

It is proposed to launch the association after getting atleast 100 members enrollment.

6.0 Name board of the association:

It was discussed and resolved to put up a small board at the registered office for the convenience and as required under law. It has been decided to procure one 4 feet by 3 feet name board of the association.

7.0 Website:

It is unanimously accepted that a website shall be an important media for communication as well as to meet the objectives of the Association. In the previous meeting, it was discussed for the creation of the website for the association. The committee noticed that no progress has taken place in this regard. It was decided to form a sub-committee for the creation of the website. After the discussion it has been decided to form a sub-committee with five members.

8.0 The date and venue of the next meeting.

The committee felt that convening the meeting in the registered office could be more appropriate. Therefore, it has been decided to convene the future meetings in the registered place.

9.0 Attendance of the Executive Committee members in the Meetings

It is noted that some of the EC members are not attending the meetings regularly and it was decided to request the non attending members to attend the meetings regularly.

[D.S. Ashwath]

President

[M. Ravishankar]

General Secretary